



Title: Educational Assistant, Part Time

Department: Montessori

Reports to: Lauren Guip, Montessori Director

Schedule: 10:30 am -1:15 pm, Mon-Fri

Job Summary:

The Montessori Educational Assistant supports teachers with helping the preschool aged children transition from the classroom to lunch, recess, and nap.

Duties and responsibilities:

Educational Assistant is responsible for assisting teacher in picking up children from their academic classes and taking them to the playground, escorting children in after recess, followed by the bathroom, lunch, and napping duties.

Job Specifications:

Bachelors Degree Preferred

Experience working with young children

Flexible and adaptable to meet the needs of the program